

West Sacramento Friends of the Library  
August 30, 2017 Board Meeting Minutes

Board Members present: President, Alex Hirsch; Vice President, Ken MacDonald; Treasurer, Susan Martimo; Secretary, Helen MacDonald; Staff Librarian, Dana Christy; Guest, Carol Campbell

Meeting was called to order at 6:00 p.m. by President Alex Hirsch.

Announcements: Alex Hirsch made the following announcements: \*The Arthur F. Turner Community Library (AFT) provided the public with 150 pair of NASA protective glasses with which to view the August 21<sup>st</sup> solar eclipse and hosted a solar eclipse watch party that drew five hundred people.

\*WSFOL members are invited to participate in the annual Delta Clean-Up event to be held on Saturday, September 16<sup>th</sup> from 9:00 am to 11:00 am.

\*The Clarksburg Friends of the Library will host their annual fundraiser “Wines of Clarksburg” on Sunday, September 17<sup>th</sup> from 1:00 pm to 5:00 pm at Heringer Ranch. Tickets are \$40 in advance, \$60 at the event.

\*Save the Date-the WSFOL Annual Dinner Meeting will be held on Thursday, October 19<sup>th</sup> at the Bryte Caffe with guest speaker Carla Meyer.

Ken MacDonald reported on attending the Yolo County Library Foundation (YCLF) meeting with Helen MacDonald and Susan Martimo held on August 28<sup>th</sup> at AFT. Discussion was held on the different fundraising roles played by YCLF and WSFOL. YCLF will host a meeting in the next several months for all Yolo County Friends groups to further discuss this issue. **Action**: Susan will scan the “Friends vs. Foundations” article appearing in a recent United for Libraries newsletter and send it to Mark Fink, Chair of the YCLF, for the Foundation Board to review.

Approval of the August 16, 2017 Minutes: Susan moved to approve board minutes of the August 16, 2017 meeting as written; Ken seconded the motion; the motion carried.

In reference to the Board approved item to order two Library Right to Read posters reflected in the August 16<sup>th</sup> minutes, Dana Christy offered to order the posters. Alex made a motion to have Dana purchase the two posters. Susan seconded the motion; the motion carried.

Treasurer’s Report: Susan reported on WSFOL Budget Expenses-Materials-Line Item Number 206: Equipment and Furnishings budgeted for \$3,500. \$3,000.00 of the amount was allocated to the purchase of Chromebooks for the teen program. In Other Support-Line Item Number 207: Special Events for \$750.00 was budgeted for events such as Read Around Yolo, Yolo Reads, and Dia de los Ninos. Helen inquired as to whether the audit of the 2016 books had been completed. Alex continues to search for a member willing to perform the audit task. It was suggested that Deborah Bagdazian might be available. Alex will reach out to her.

Membership Report: Tabled.

### Old Business:

\*Susan – update about use of non-owned auto insurance policy vs. full coverage: Helen moved not to purchase a non-owned auto insurance policy for volunteers as offered by insurance carriers. Alex seconded the motion; motion carried.

### New Business:

\*Approve final draft of proposed changes to WSFOL bylaws: Board performed a line by line review of the draft changes. Susan moved that the bylaws as edited be approved by the Board for submission to the membership at the Annual Dinner Meeting wherein a vote on amended changes will take place. The motion was seconded by Alex; motion carried.

\*Alex – updates about the Annual Dinner Meeting: Alex reported per Cheryle Sutton of the Bryte Caffe, an approximate head count is needed by October 8<sup>th</sup> and a final count is due by October 15<sup>th</sup>. A decision was made that reservations from dinner guests must be received by WSFOL board by October 13<sup>th</sup>. The Friends will comp Carla Meyer and a guest for dinner. Additionally, an invitation will be extended to Susan Savage of the River Cats Foundation and a guest to join the Friends for the dinner and meeting. **Action:** Helen will send the invitation to Susan Savage. \*Finalize membership survey and invitations for the Annual Dinner Meeting for inclusion with next membership newsletter: Discussion was held regarding the materials to be included in the mailing and relative mailing costs. Potential documents include the newsletter, bylaws (2 pages), President’s welcome letter, and the membership survey. Carol Campbell noted that historically four sheets plus a return envelope have been the maximum for a single first class postage stamp. Ken made a motion for one mailing; Alex seconded the motion. Helen voted yes, Susan voted no. Motion carried. The membership survey will be placed on the dining tables at the Annual Dinner Meeting for completion during the evening by the membership. **Action:** Final edits to the survey will be made at the September Board meeting. Publicity was discussed for the Annual Dinner event. **Action:** Helen will contact the News Ledger requesting a reporter cover the dinner meeting.

\*Ken – discussion about relationship between Friends groups and Yolo County Library Foundation: Tabled.

Alex reported on his visit to the West Sacramento Chamber of Commerce and requested feedback from the Board regarding possible membership for WSFOL. Carol Campbell and Ken noted that a prior Chamber membership had not reaped any benefits. **Action:** Helen will contact the West Sacramento Historical Society, regarding their membership in the Chamber and how it has benefited their organization.

County Library Report: Dana Christy reported that a screening of the film “I am Your Neighbor - A Tale of Two Cities” will be held at AFT on October 12<sup>th</sup> at 6:00 pm. The film is part of a collaborative grant project between the Yolo County Library, Yolo County Housing and YoloArts that seeks to humanize the homelessness experience and bring heightened awareness to the community about the difficulties of breaking the cycle of poverty and homelessness. Dana noted that the Woodland Library has developed an outstanding \$600,000 Maker Space facility and encouraged everyone in attendance to

view it. Regarding the facility, AFT registered two A/C outages and an instance of restroom flooding recently. Dana will be introduced to the West Sacramento City Council as the new Regional Librarian on September 6<sup>th</sup> by Supervisor Oscar Villegas; subsequent introductory remarks to be made by Dana. Dana reported \$500 in library fines were cleared in the past month.

Branch Report: Tabled.

LAB Report: Tabled.

Web Site Report: Tabled.

A suggestion was made by Alex that a half dozen testimonials from teens be sent to the River Cats Foundation when the Chromebooks, made possible from a River Cats Foundation grant, become available.

Next board meeting will be held on Wednesday, September 27, 2017 at **6:00 p.m.**

Meeting adjourned 8:12 pm. Helen MacDonald, Secretary