

West Sacramento Friends of the Library  
Board Meeting Minutes August 31, 2016

Board Members present: Helen MacDonald, Ken MacDonald, Susan Martimo, Lana Paulhamus; County Librarian: Patty Wong, Staff Librarian: Shuqin Jiao; Past Board President: Lynda Campbell; Past Board Secretary: Carol Campbell; Guest: new Library Advisory Board member Mark Fink

Meeting called to order at 6:30 p.m. by President Helen MacDonald.

Announcements: Helen noted the Golden 1 Credit Union's \$500,000 grant program deadline is approaching on September 30, 2016. She encouraged those in attendance to consult with Touger for programming ideas and consider filling out an application for AFT.

On September 13<sup>th</sup> at 7 p.m. the Yolo Branch library will be holding their 3<sup>rd</sup> annual meeting and WSFOL has been invited to attend by their president Meg Sheldon.

Approval of the June 29<sup>th</sup> and July 28, 2016 Minutes: Susan made the motion to accept the minutes as written and Lana made the second, motion carries.

County Library Report for July/August: Patty Wong distributed the report for discussion and review. The report contained the Library Budget update, news of the automated handling sorter for Davis and West Sacramento, updates on the Archives and Records Center activities and branch updates. Patty noted that Soroptimist International West Sacramento Chapter has dissolved and they have donated \$3000, which must be spent by the end of summer 2017, to support women and children's programs. In collaboration with Woodland Library the Yolo County Library may jointly share two book bikes which can be used countywide. One book bike is equipped with WiFi, enabling patrons to obtain library cards. The Request for Proposals (RFP) for the Facilities Master Plan have been sent out. The Library worked with the City of West Sacramento to produce dozens of tri-lingual Stories in a Box, early literacy learning kits for caregivers and parents to provide stronger evidence based and easy to use story times for home and group use. Race for the Top provided \$84,000 to support the effort. AFT will receive twenty boxes.

Branch Library Report: Shuqin distributed the branch reports for July/August and discussed the library statistics including the results of the summer reading program.

Treasurer's Report: Susan distributed the July 2016 Monthly Income and Expense report. Alcove sales are down; Patty indicated that Alcove sales are down countywide. Not all the expenses for August were available, a more complete accounting will be shared at the September meeting. Big Day of Giving for 2017 has been announced. FYCA participation has been tabled. Helen referred to a question from Chris Christ as to how WSFOL would like to be billed yearly for county expenses. The Friends budget runs on the calendar year and the Yolo county budget runs on a fiscal year Patty indicated to continue "as is".

Membership Report: Susan reported we have two new members and that most renewals happen at the annual meeting. She distributed the current membership list.

LAB Report: Mark Fink, the new District 1 LAB representative, introduced himself and said he looks forward to working with the WSFOL Friends. He also talked about a new program called "Touchpoint Training" a library staff training whose focus is on new parents and their children.

### Old Business:

#### a. Annual Meeting and Dinner:

i. Menu options were reviewed. A motion was made by Susan to approve a menu of steak tenderloin with savory sauce, seasonal roasted vegetables, Parmesan fingerling potatoes and a vegetarian option of fettuccine Alfredo and seasonal roasted vegetables, both including Black and Blue Cobbler with ice cream. Lana made the second, motion carries.

ii. A request was sent to the *Sacramento Bee* book and food reviewer Allen Pierleoni to be the guest speaker for the meeting. He indicated to Helen that he will not be in town on October 13<sup>th</sup>; however, he may be able to speak at the meeting next year. A letter confirming this will be sent to Mr. Pierleoni.

iii. Speaker: “*Past, Present and Future of the Arthur Turner Library*” was approved as the alternative presentation. The *past* portion will be either a display of old WSFOL documents or a presentation by long time member if possible. The *present* portion will include a slide show narrated by branch librarian Touger and his staff highlighting the numerous programs supported by the Friends this year. County Librarian Patty Wong will describe what the *future* holds for AFT and libraries in general.

iv. Helen reported on state regulations for non-profits wanting to hold raffles. After discussion, the board decided against moving forward with a raffle for the Annual Meeting and Dinner.

v. The News-Ledger was suggested as a possibility for publicity for the event, highlighting both WSFOL and the CAFFE program. Carol Campbell will talk with a contact who may be willing to cover the meeting for the newspaper.

b. Delta Clean Up Day Request: Helen reported that volunteers are still needed for the September 17<sup>th</sup> event.

c. Little Free Libraries for Las Casitas and River Bend: Patty reported that the little free libraries have been installed. No interim funding by the Friends was necessary. Susan will follow up on the progress.

d. Membership Fees Discussion: Deferred until the September meeting.

### New Business:

a. Board Vacancy: Helen indicated she will be stepping down as president of the Friends at the end of the year but will accept the position of secretary beginning January 2017 when Lana’s term as interim secretary expires. A recruitment flyer will be developed and distributed.

b. Broderick Support - Book Bike Idea: deferred until the September meeting.

c. Thank You/Progress Report to BigDOG Donors: deferred until the September meeting.

c. Nonprofits Insurance Alliance of CA: deferred until the September meeting.

Meeting adjourned 8:10 p.m., Lana Paulhamus, Secretary