

West Sacramento Friends of the Library  
Board Meeting Minutes July 28, 2016

Board Members present: Helen MacDonald, Ken MacDonald, Susan Martimo, Lana Paulhamus; Library Staff: Shuqin Jiao; Past Board President: Lynda Campbell; Past Board Secretary: Carol Campbell; Guest: Nadine Bollard

Meeting called to order at 6:30 p.m. by President Helen MacDonald.

Announcements:

Helen shared a thank you card from the A.F. Turner Library staff who participated in the team building activity funded by the Friends for 2016 - a River Cats Game. She noted that Touger suggested the Board wait until the completion of the next cycle of the Families Together program to attend a graduating ceremony as the current cycle has only one family graduating.

Approval of the Minutes of June 29, 2016: Deferred until the August 31, 2016 meeting.

County Library Report:

AFT Library: Shuqin reported Rachel will be on maternity leave from the first of September until January 2017 prompting changes in staffing. Dave Tavarez will split his weekly hours, twenty at AFT and twenty assisting the Davis library with computer work. Dana Christy from the Davis library will be at the Turner library four days a week.

Yolo Library: The Request for Proposal for a new library building is moving slower than originally anticipated. As an interim measure the library is looking into the possibility of obtaining a used bookmobile.

Knights Landing Library: The Friends of the Library are soliciting additional members to augment their current membership of two members.

Clarksburg Library: Their annual wine tasting and art show fund raiser will take place on September 18<sup>th</sup>. Ted Smith has authored a book on the history of Clarksburg which will be for sale at the event.

Winters Library: A new librarian has been hired. Her or his name was not available at the time of the meeting.

Branch Report: Shuqin reported on the June activities which included Read for the Win. 2,101 people have signed up for the Summer Reading program currently. Lunch at the Library, a new summer program for AFT, Python Ron's Reptile Kingdom and a special author event – Kiyō Sato, author of Kiyō's Story, who shared experiences of her life in a Japanese internment camp.

Treasurer's Report: Susan distributed the monthly income and expenses sheets for both May and June 2016. She also passed out the WSFOL 2016 Budget January-June and the requested budget for 2017. A discussion ensued regarding the method of payment for the requested \$3500 needed for the 10 gig cost. Susan made a motion that the Friends divide the payment into yearly installments of \$500 per year, to be paid over seven successive years with the provision that additional payments will be made in the event more income

is realized. Helen seconded the motion, motion carried unanimously. Susan then moved to approve the proposed 2017 budget with the above provision and condition. Helen made the second and the motion passed with unanimous consent. She noted the Alcove sales were down this month.

Membership: Susan reported that we have four new members as a result of the Big Day of Giving online fundraiser. Potential changes to the membership fee schedule required more review of other Friends groups membership fees. Helen will bring a revised spreadsheet of all the Friends groups fee structure to the August meeting for review and discussion. If a change is recommended by the Board, Friends membership at large will need to be noticed and a vote taken at the annual meeting in October.

Library Advisory Report: Susan reported that the Yolo County Housing Authority is making available Free Little Libraries at two facilities Las Casitas and the River Bend housing on Cummins Way. Total cost for the two will be \$240. A discussion was held as to whether the Friends would be willing to front the cost of the little libraries while the facilities await funding. Supervisor Oscar Villegas appointed a new LAB member for West Sacramento and Clarksburg. Her or his name was not available at the time of the meeting.

Old Business:

- a. Annual Meeting and Dinner: A potential speaker for the event is being solicited. There are no constraints from the Washington Unified School District regarding holding a raffle at the dinner meeting. Bryte Caffe is willing to offer a vegetarian option in addition to the proposed menu; however, due to cost constraints, only one other entrée can be selected.
- b. Draft 2017 Budget – See motions approved under Treasurer’s Report.
- c. Membership Fees –Discussion. Tabled for the August 2016 meeting.
- d. August Book Sale: Lynda Campbell made a request for additional paper bags for Sunday. Flyers are available for the event and Lynda encouraged all in attendance to post them in the community. She noted that the News-Ledger will carry an article regarding the book sale in this week’s paper. Bag of Books on Sunday will be for sale at the new price of \$4.00. Volunteers are ready for the book sale.
- e. Conflict of Interest and Ethics Policy. Tabled until August meeting.
- f. Delta Clean Up Participation request. Tabled until next month.

New Business:

- a. Broderick Support: Lana gave a brief report on a possible need of better library services in the Broderick area.
- b. Thank You/Progress Report to BigDOG Donors. Tabled until August meeting.

Meeting adjourned 7:56 p.m., Lana Paulhamus, Secretary