

West Sacramento Friends of the Library
November 30, 2016 Board Meeting Minutes

Board Members present: President, Helen MacDonald; Vice President, Ken MacDonald; Treasurer, Susan Martimo; Secretary, Lana Paulhamus; County Librarian, Patty Wong; Staff Librarian, Shuqin Jiao; Library Advisory Board member, Mark Fink; Guests, Carol Campbell, Gloria Cedillo, and Alex Hirsch

Meeting was called to order at 6:30 p.m. by President Helen MacDonald.

Announcement: Mark Fink reported on his work with Touger Vang on an application for a River Cats' Foundation grant that would provide \$3300 in library program services to the Arthur F. Turner Community library.

Approval of the September 28, 2016 Minutes: Motion to approve board minutes of the September 28, 2016 meeting was made by Lana, seconded by Susan, motion carried. Draft board minutes of the October 13, 2016 annual meeting were reviewed and deferred to the 2017 annual board meeting for approval.

County Library Report: Patty shared the County Library report for September and October 2016. A highlight of the report - seed money from an anonymous donor in the amount of \$25,000 has been received enabling the formation of a Yolo County Library Fund endowment. The endowment will be administered by the Sacramento Community Regional Foundation (organizers of the Big Day of Giving). Governing documents are being developed which will include a six person board of directors. In addition, Patty noted that the Sacramento Library Foundation would be willing to meet with WSFOL to address fundraising issues.

Branch Report: Shuqin reported that on December 1st and 2nd the Library Journal Directors Summit will take place at the Sacramento Main Library. A tour of the Arthur F. Turner Library will be included, showcasing the library's efforts regarding sustainability. Shuqin handed out the Statistics Comparisons for October and November 2016. In general stats are down from the same time last year.

Treasurer Report: Susan shared monthly income and expense statements for August, September and October 2016. Expenses in October exceeded income due to the annual dinner expenses. Helen made a motion to pay renewal dues of \$50 to United for Libraries for a yearly membership and subscription to their newsletter. Susan made the second; motion carried unanimously.

Membership Report: No report was given.

Old Business:

- a. Board Vacancy - The vacant position of president of the board was discussed. Alex Hirsch placed his name in nomination for the position. Susan made a motion to accept the nomination. Helen made the second, motion passed unanimously. Alex will serve as president beginning January 2017.
- b. Membership Fees Increase – due to election of new board president, this item tabled until further notice.

- c. Nonprofits Insurance Alliance of CA – Use of Non-Owned Autos – due to election of new board president, this item tabled until further notice.
- d. Thank You/Progress Report to 2016 BiGDOG Donors – Motion was made, seconded and approved to send short note of thanks, buzz about what we are currently doing, and reminder of the upcoming BigDOG 2017 on May 4, 2017. Carol Campbell volunteered to transcribe notes to the donors.
- e. Addition of Ethics to By-Laws – due to election of new board president, this item tabled until further notice.
- f. Requests of LAB members Mark Fink and Susan Martimo - due to election of new board president, this item tabled until further notice.
- g. Broderick Support – Book Bike Idea - due to election of new board president, this item tabled until further notice.

New Business:

- a. Board Vacancy for New External Library Fund Board – Patty Wong requested a plea be sent to the membership regarding an available board position Helen will contact members with information about the Yolo County Library Fund and request interest members submit an application.
- b. BiGDOG Participation for 2017 – Alex Hirsch volunteered to take the lead on BiGDOG if a decision was made to participate in the 2017 fundraising event. A motion was made and seconded to participate in the event, motion carried unanimously. Helen made a motion to pursue the Big Day of Giving for 2017, Ken made the second, the motion passes. Alex will participate in a mandatory BiGDOG orientation course to be held on December 7, 2016.
- c. Hand Out Membership Brochure with Each New Adult Library Card - due to election of new board president, this item tabled until further notice.
- d. Update the West Sacramento Friends of the Library 2015 Document - due to election of new board president, this item tabled until further notice.
- e. Add ‘Man or Woman’ Table at the Library to the WSFOL Activity List - due to election of new board president, this item tabled until further notice.
- f. Meeting Agenda within Time Constraints – Discussion was held regarding the difficulty to address a complete meeting agenda within one and half hours Ken made a motion to change the start time of board meeting from 6:30 p.m. to 6:00 p.m. Lana made the second, motion carried. The new time will commence at the January meeting.
- g. Update Key Contacts List for 2017 – the list will be updated to reflect the election of Alex as incoming president, in addition to the slate voted on by the general membership at the October 13, 2016 annual meeting.
- h. Review of the Current By-Laws - due to election of new board president, this item tabled until further notice.
- i. Book Sale January 28-29, 2017 – upcoming sale was noted.

Next board meeting will be held on Wednesday, January 25, 2017 at **6:00 p.m.**

Meeting adjourned, 8:13 pm. Lana Paulhamus, Secretary