

West Sacramento Friends of the Library
November 29, 2017 Board Meeting Minutes

Board Members present: President, Alex Hirsch; Vice President, Ken MacDonald; Secretary, Helen MacDonald; Membership Chair, Nadine Bollard; Yolo County Librarian, Mark Fink; East Yolo County Library Regional Manager, Dana Christy; AFT Library Staff, Vaile Fujiwawa; Guests, Carol Campbell, Lynda Campbell, Traci Dawn

Meeting was called to order at 6:00 p.m. by President Alex Hirsch.

Lynda Campbell, former WSFOL President, presented a list of items that WSFOL cannot accept under the auspices of 'book donations' and requested the Board post a laminated copy of the list in the Alcove and on the donation bin, and inform staff. **Action:** Alex Hirsch will post list on the WSFOL website.

Announcements: Alex made announcements regarding the upcoming WSFOL Winter Book Sale and the Yolo County Library "Food for Fines" program.

Approval of the September 27, 2017 Minutes: **Action:** Alex moved to approve board minutes of the September 27, 2017 minutes as amended; Ken MacDonald seconded the motion; the motion carried. **Action:** Helen MacDonald requested the Board review draft minutes from the October 19, 2017 57th Annual Meeting and submit revisions to her by end of the year.

Treasurer's Report: In Susan Martimo's absence, Helen distributed financial reports for the months of September and October. Helen provided the missing amount of check number #1994: \$13.09.

Membership Report: Nadine Bollard distributed copies of the most current membership report with those who have not renewed for 2018 highlighted.

Old Business:

Helen reported she had not yet sent newsletters to BIGDOG donors. **Action:** Helen to craft and send end of year solicitation letter to BIGDOG donors.

New Business:

*Ken/Helen – Report about the annual countywide Friends of the Library meeting on November 11th: Mark Fink reported that YCLF is currently working on branding and developing plans for what they want to accomplish. Multiple asks are acceptable to the YCLF.

*Alex – Discuss vacant Board positions. Helen MacDonald would like to take the Treasurer position that will be vacated by Susan at the end of the year. Traci Dawn may want to accept Secretary position; will report to Board at next meeting. Alex will contact someone who may also be interested in the Secretary position. **Action:** Board voted unanimously to elect Helen as Treasurer for 2018. Discussion held regarding possible

December meeting. **Action:** Board voted unanimously to hold a meeting in December. Helen will contact Susan Martimo to determine if she is available on that date.

*Alex- development of training materials. No action taken.

*Alex – Report findings of membership survey – tabled.

*Alex – participation in BIGDOG 2018. **Action:** Board voted unanimously to participate. Alex mentioned possibility of holding an additional fundraiser in 2018.

*Helen – Discuss donors. Helen distributed list of donors from 2013 to current. Discussion, no action taken. She shared a donor letter and requested that part of it be included in the next newsletter. **Action:** Board voted to include, with donor's approval, a portion of letter in the next newsletter.

*Helen – Discuss WSFOL glass beverage dispensers. **Action:** WSFOL and AFT will share joint 'ownership'; AFT will store items.

*Helen- Discuss repair/replacement of WSFOL alcove magazine racks. **Action:** Board voted to purchase lowest cost replacement rack bids provided by Dana. Dana will purchase; WSFOL will reimburse her.

*Alex- Discuss search for new warehouse for unsellable book donations – tabled.

Branch Library Report: Dana distributed library statistical comparisons between September and October 2016 and 2017 and shared the Yolo County Facilities Master Plan 2018-2035, abbreviated version. City of West Sacramento Measure E funds will provide for public space cleaning, i.e. streets, sidewalks, etc. Larger plants to be planted along library facing sidewalks on Merkley Avenue. AED machines now available at AFT. Going away party for Chris Crist will be held on December 11, 2017 from 10-11 am in Woodland. All are invited.

County Library Report: Mark reported that a recruitment is underway for Chris Crist's position.

LAB Report: Mark reported that a candidate is being sought to replace him for the Clarksburg and West Sacramento area. **Action:** Alex will send out a call to WSFOL membership for an interested candidate or candidates.

Web Site Report: Tabled.

Vaile Fujiwawa introduced herself more fully, shared her library background, accomplishments and tasks at the Davis branch, and some of her interests, including graphic novels and comics.

Next board meeting will tentatively be held on Wednesday, December 20, 2017 at **6:00 p.m.**

Meeting adjourned 8:10 pm. Helen MacDonald, Secretary