

West Sacramento Friends of the Library
December 20, 2017 Board Meeting Minutes

Board Members present: Vice President, Ken MacDonald; Secretary, Helen MacDonald; Membership Chair, Nadine Bollard; East Yolo Regional Manager, Dana Christy; Guests, Traci Dawn, Charlotte Dorsey

Meeting was called to order at 6:26 p.m. by Vice President Ken MacDonald.

Announcements: Ken made announcements regarding Mark Fink's appointment as the new Yolo County Librarian and Archivist, the recent Book Sale proceeds of over \$1,600, and the Yolo County Library "Food for Fines" program.

Approval of the November 29, 2017 Minutes: **Action**: Nadine Bollard moved to approve minutes of the November 29, 2017 board meeting. Helen MacDonald seconded the motion; the motion carried.

Treasurer's Report: In Susan Martimo's absence, report was tabled.

Membership Report: Nadine announced that the membership report distributed at the November 29th board meeting continues to be current.

Old Business:

Helen reported she did not craft and send end of year solicitation letters to BIGDOG donors as requested during the November 29th meeting.

Dana Christy reported the magazine racks ordered for the Friends Alcove arrived. She will submit an invoice to the Friends for \$508.56. Central Services staff will remove old racks and install the new ones. **Action**: Board voted to discard the old racks and to reimburse Central Services if there is a cost for installation of new racks.

New Business:

**Ken – Discuss search for new warehouse*: Charlotte Dorsey reported that Mark Johannessen might be able to assist in finding warehouse space. Dana mentioned that the storage room next to the Friends' Donation Bin might be a possibility for book storage.

**Ken – Vote to fill vacant Board positions if qualified candidates*: Tabled until Board President is available.

**Susan – Discuss Arthur F. Turner's budget request for 2018 fiscal year*: Tabled.

**Helen/Susan- Update on completing registration for BigDOG 2018*: Registration is due on December 31, 2017 with \$85.00 fee. Update of Giving Edge Profile is due January 31, 2018.

**Helen– Discuss dates for 'mini' book sales in the library lobby*: Mondays were suggested; however, Dana reported that Saturdays would have the best potential for sales. No specific dates were discussed.

**Helen- Discuss dates for 2018 book sales in the community room*: April 21-22, 2018 in the Community Room has been booked for WSFOL

**Alex- Discuss the development of officer training materials*: Tabled.

*Alex- *Report Findings of membership survey*: Tabled.

Branch Library Report: Tabled.

County Library Report: Dana distributed the County Librarian's Report dated December 13, 2017. Special mention was given to Dave Tavarez and Sylvia Moreno of AFT for their successful *Libraries Illuminated* grant application in the amount of \$15,000 which will provide West Sacramento, Davis, and Winters with: 2 iPad Pro 12.9 inch display; 2 Samsung Galaxy Tab 53; 2 Dell Inspiron laptop computers; a subscription to Deep Freeze to restore software to ensure privacy of customers using the laptops; and 1 GoPro HEROS Black Camera.

LAB Report: Tabled.

Web Site Report: Tabled.

Next board meeting will be held on Wednesday, January 31, 2018 at **6:00 p.m.**

Meeting adjourned 6:52 pm. Helen MacDonald, Secretary