

West Sacramento Friends of the Library  
August 16, 2017 Board Meeting Minutes

Board Members present: President, Alex Hirsch; Vice President, Ken MacDonald; Treasurer, Susan Martimo; Secretary, Helen MacDonald; Staff Librarian, Dana Christy; Library Advisory Board member, Mark Fink; Membership Chair, Nadine Bollard; Guest, Carol Campbell

Meeting was called to order at 5:55 p.m. by President Alex Hirsch.

Announcements: Alex Hirsch made the following announcements: the Arthur F. Turner Community Library purchased seventeen (17) Chromebooks for the teen program with funding recently received by WSFOL from a River Cats Foundation grant. **Action:** Helen will request a photo of teens with the Chromebooks from Dana to share on Twitter. The WSFOL Annual Dinner Meeting will be held on Thursday, October 19<sup>th</sup> at the Bryte Café with Carla Meyer, food critic for The Sacramento Bee, as guest speaker. **Action:** Alex will confirm dinner details and speaking time parameters with Carla. As part of the Yolo County Librarian recruitment process, on Tuesday, August 22<sup>nd</sup> at the Davis Library finalist Mark Fink will be available at 3 pm for a “Meet and Greet the Public”. Community members are welcome to attend. Ken MacDonald reported on the upcoming annual Delta Clean-Up event to be held on September 16<sup>th</sup> from 9-11 am and noted that WSFOL members had participated last year. Notice of this event may be included in the upcoming newsletter. Ken shared the Library Right to Read brochure and poster, suggesting WSFOL purchase two posters for AFT. **Action:** Susan made a motion to purchase two posters not to exceed \$25.00. Motion was seconded and approved. Ken will pay any additional costs for the two posters. Mark Fink reported on the upcoming fundraiser for the Clarksburg Friends – Wines of Clarksburg, to be held on September 17, 2017 1-5 PM, Heringer Ranch, tickets are \$40 in advance, \$60 the day of the event.

Approval of the June 28, 2017 Minutes: Susan moved to approve board minutes of the June 28, 2017 meeting as amended; Ken seconded the motion; the motion carried.

Treasurer’s Report: Susan reported that last year’s check to the Bryte Café for the Annual Dinner Meeting has not been cashed; she is cutting and remitting a replacement check. An Accu Cut machine has been purchased by AFT with the \$1,000 grant funds received from the Zacky Family Foundation. AFT will use the machine to produce new materials to be included in the early literacy kits currently available to West Sacramento families and the community. **Action:** Tougar Vang is compiling a report regarding the purchase details and intended uses; once complete Helen will send the information to the Zacky Family Foundation per their grant request. Susan presented the monthly income and expenses for July 2017 and reported on the 2017 Budget with January-June Actuals. **Action:** Susan will report back to the Board on Line Item Number 206: Equipment and Furnishings budgeted for \$3,500.00 as to what the intended items for purchase were. Discussion was held regarding the challenges of WSFOL having budget cycle different than the Yolo County Library and the possibility of converting to the County system.

Membership Report: Nadine reported no change to the current total membership of 82 individuals, 68 families since the June report. Per Board request, Nadine provided a map outlining the membership in the 95605 and 95691 zip codes. She noted several members live outside those zip codes, most notably in the Sacramento City/County area.

Old Business:

a. Susan – update about use of non-owned auto insurance policy: Tabled. Reading of new email from carrier is required of Board and questions for insurance carrier need answering. Susan reported that our carrier offers no coverage for physical damage to volunteers' autos, but does offer medical coverage for volunteers. Carrier could provide a quote. **Action:** Susan will check with our carrier regarding cost of full coverage and report back to the Board at the next meeting.

Ken passed out copies of the WSFOL membership trifold newly translated into Russian and Spanish for Board review.

New Business:

a. Discuss changes to WSFOL bylaws: Board performed a line by line review of the current bylaws and drafted changes. Helen will incorporate draft changes and bring the document to the next meeting for final review and any further edits requested. The Board approved document will be included in the upcoming Friends newsletter mailing for membership review prior to the Annual Dinner Meeting wherein a vote on amended changes will take place.

b. Alex – update about menu options for the Annual Dinner Meeting: Alex reported that dinner menu choices will be steak, chicken Piccata, and Portobello mushroom pasta.

c. Finalize membership survey and invitations for the Annual Dinner Meeting for inclusion with next membership newsletter: Tabled.

d. Ken – discussion about relationship between Friends groups and Yolo County Library Foundation: Tabled.

e. Discuss participating in the West Sacramento Community Foundation's "All Charities Raffle": Tabled.

County Library Report: Tabled.

Branch Report: Tabled.

LAB Report: Tabled.

Web Site Report: Tabled.

Next board meeting will be held on Wednesday, August 30, 2017 at **6:00 p.m.**

Meeting adjourned, 8:25 pm. Helen MacDonald, Secretary